

## **BUS CODE OF CONDUCT:**

It is every student's responsibility to behave in a manner that ensures the safety and comfort of passengers and driver.

***Student misbehaviour on the College Bus will result in the Head of Secondary or Head of Primary being notified.***

### **Behaving appropriately means:**

- Seat belts must be worn at all times
- Once seated NO movement allowed between seats
- Obey directions from the driver, such as where to sit or to remain in the bus
- Keep arms, legs and heads inside the bus
- Refrain from attracting the attention of the driver except in the case of emergency
- Respect the needs and comfort of other passengers, such as no use of offensive or racist language, fighting, spitting, placing feet on seats, throwing things in or from the bus, eating or drinking - except water - unless the bus operator gives written permission
- Carry your College Bus Pass for each trip.

### **Respecting property**

- Protect bus property
- Ensure that buses are not vandalised
- Report any vandalism, such as graffiti and window etching.

### **Consequences of inappropriate behaviour on College Bus:**

Disobeying these rules may lead to the withdrawal of College Bus Pass.

All students are to behave in a manner that ensures both their comfort and safety and that of other passengers in order to retain their College Bus Travel pass.

**Unacceptable behaviour** such as using offensive or racist language, disobeying reasonable directions from the driver, smoking, spitting, damaging property, eating on the bus, distracting the driver with persistent noise and failing to show the travel pass may lead to:

- Permanent suspension of College travel privileges or banning from travelling on buses may apply for repeated offences.

**Dangerous behaviour** such as seriously bullying or harassing other passengers, fighting, moving from seats while bus is moving, letting any part of your body protrude from the bus, throwing objects inside or outside the bus, and group misbehaviour may lead to:

- Permanent suspension of College travel privileges or banning from travelling on buses may apply for repeated offences.
- Vandalism is a serious criminal offence and is unacceptable.

**Highly dangerous behaviour** such as interfering with safety equipment, pushing students out of the doors or windows, assaulting the driver or other passengers and destruction of bus property may lead to:

- Permanent loss of College travel privileges, and possible court action or police prosecution
- Banned from travelling on buses.

The penalties for bad or dangerous behaviour will be reflected the seriousness of the misbehaviour. The Head of School, will ensure that all students who misbehave on buses are dealt with in a fair and consistent manner.

- Depending on the gravity of the offence, students may be required to give up their College bus travel pass or may be refused travel on the bus for a period of time determined by Head of School
- Heavier penalties may apply to students involved in group misbehaviour.
- College Principals have the right to take additional disciplinary action against a student under the school's discipline code or student welfare policy for any breach of the code of conduct.

The College will provide written notification to the parents, guardians or carers before a student's College bus travel pass can be withdrawn.

### **What to do if you disagree:**

If parents, guardians or carers don't agree with a decision, they should contact the Head of Secondary or Head of Primary School.